

BCP Program Manager II

Job Reference # IRC47994 (Rancho Cordova, CA) and IRC47995 (Mechanicsburg, PA)

Information Technology

About Delta Dental of California:

Join the dental benefits leader and make a difference! During this time, the company has grown exponentially- in no small part due to the many employees who have dedicated their careers to upholding our mission to advance dental health and access through exceptional dental benefits service, technology and professional support. Find out more on [Facebook](#), [Twitter](#), [Instagram](#) or [YouTube](#).

Summary:

This position is responsible for the management and coordination of the Business Continuity Program including planning, organizing, leading, managing, and controlling all aspects of the ongoing program. The Business Continuity Program Manager II provides guidance, manages large projects and implementations, and manages groups of technical and business staff on initiatives in accordance with the mission and goals of the organization. The Business Continuity Manager II is highly knowledgeable, with a broad set of skills that cross technical, business, project, risk, crisis management, program, and vendor management.

Description:

- Leads and manages all aspects of (multiple) large projects with overall accountability for project(s)
- Develops and communicates Business Continuity policies and strategies in line with business goals and objectives
- Leads, guides, and mentors business and technical staff (up to fifty) on related short and long term project efforts designed to achieve program vision and objectives, meeting temporal and financial objectives.
- Provides detailed business and technical guidance on the design, implementation, and execution of Business Continuity systems, products, processes, standards, and regulations to all layers of the organization, including analyzing and implementing solutions to meet regulatory and contractual requirements, management of disasters such as fires, floods, earthquakes, or other crises that lead to business disruption
- Trains upper management in crisis management duties and protocols
- Identifies requirements, administers selection process, negotiates terms, implements and manages contract updates and performance for vendors who deliver complex solutions for the Business Continuity Program

Job requirements:

- A Bachelor's degree or equivalent education, training or experience is required
- Minimum 5 years' experience with hands-on project management or equivalent
- Be a CBCP-DR-II certified business continuity professional or member of the Business Continuity Institute Certificate or equivalent experience in business continuity, IT disaster recovery, and crisis management
- Excellent business management skills including process engineering, practices and procedures, and general business operations.
- Knowledgeable in technology management, including distributed systems - design and engineering, networking, and database
- Excellent deep analysis capabilities, and the ability to make decisions and create workable strategies and processes from those analyses.
- Must be able to understand fairly complex written and oral instructions
- Ability to clearly present written information and findings
- Ability to communicate concepts. Ability to make executive-level presentations
- Ability to interact well with co-workers and outside contacts
- PC literacy required; MSOffice skills (Outlook, Word, Excel, PowerPoint)

MINORITIES ARE ENCOURAGED TO APPLY – EOE/AA

You can apply by going to deltadentalins.com, click on Careers or email your resume to ranchohr@delta.org.